

BOARD OF DIRECTORS  
REGULAR MEETING  
MONTEREY-SALINAS TRANSIT  
August 10, 2009

**1. CALL TO ORDER**

Chair Armenta called the meeting to order at 10:02 a.m. in the MST Conference Room.

Present:	Karen Sharp	City of Carmel-By-The-Sea
	Kristin Clark	City of Del Rey Oaks
	Libby Downey	City of Monterey
	Vicki Stilwell	City of Pacific Grove
	Thomas Mancini	City of Seaside
	Fernando Armenta	County of Monterey
	James Ford	City of Marina
	Sergio Sanchez	City of Salinas (10:03)
	Maria Orozco	City of Gonzales (Ex-Officio)(10:10)
Absent:	None	
Staff:	Carl Sedoryk	General Manager/CEO
	Hunter Harvath	Asst. General Manager/Finance & Administration
	Robert Weber	Director of Transportation Services
	Michael Gallant	Planning Manager
	Kelly Halcon	Human Resources Manager
	Carl Wulf	Facilities/Capital Projects Manager
	Mark Eccles	Director of IT
	Lyn Owens	Director of Human Resources
	Zoe Smallwood	Marketing Analyst
	Benjamin Newman	Risk & Security Manager
	Kathy Williams	General Accounting Manager
Others:	Dave Laredo	DeLay & Laredo
	Michael Laredo	DeLay & Laredo
	Bob Parks	ATU Local 1225
	Lance Atencio	MV Transportation
	Jamie Strachan	Occlink
	Jerry Laval	Occlink
	Jim Fink	Public

***Apology is made for any misspelling of a name.***

## **2-1. – 2-8. CONSENT AGENDA**

The consent agenda items consisted of the following:

- 2-2. Adopt Resolution 2010-01 recognizing Benjamin Newman, Risk & Security Manager, as Employee of the Month for July 2009.
- 2-3. Adopt Resolution 2010-02 recognizing Michael Gallant, Planning Manager, as Employee of the Month for August 2009.
- 2-4. Disposal of property left aboard buses.
- 2-5. Minutes of the regular meeting of June 15, 2009.
- 2-6. Financial Report – June/July 2009.
- 2-7. APTA dues.
- 2-8. Claim rejection.

**Carl Sedoryk thanked the Human Resources Department for their assistance with the duties of Sonia Bannister during her vacation. Director Mancini moved to approve the items on the consent agenda. Director Stilwell seconded, Director Ford abstained and the motion carried unanimously.**

Director Sanchez arrived for Board Meeting 10:03 a.m.

## **3. SPECIAL PRESENTATIONS**

Lyn Owens, Director of Human Resources and Risk Management, introduced Benjamin Newman, Risk & Security Manager, as Employee of the Month for July 2009. Ben has managed MST's claims in a manner that has kept the agency's cost down and has provided both courteous and professional assistance to those where we have been responsible for damage or injury. In addition to his regular duties, Ben completed a two-year course of study which earned him a professional certification in Risk Management. He has provided tremendous assistance to almost every police force of local jurisdictions. In one case, Ben assisted in identifying a graffiti vandal, helped locate a missing elderly person and identified person who assaulted an individual at one of our stops.

Hunter Harvath, Assistant General Manager/Finance and Administration, introduced Michael Gallant, Planning Manager, as Employee of the Month for August 2009. Last year, Mike signed the Naval Post-Graduate School to support two new transit lines. Since its implementation in September of 2008, ridership on these NPS buses has increased from 840 during the first month to 2,224 in April of 2009. Building on his experiences and knowledge gained from the NPS program, Mike turned to the Presidio of Monterey (POM) and began negotiating with them to implement new transit lines serving the base. Most importantly, he secured full funding (approximately \$1.5 million per year) through the federal transit benefit

for these eleven new lines at a time when most transit agencies are cutting service and laying off people. In fact, his efforts enabled the agency to hire approximately 20 additional drivers for the NPS and DLI services.

The MST Board recognized Frank Ferrante, Coach Operator, for 30 years of service. Frank was hired as a Coach Operator in July of 1979. He was recently recognized for 28 years of safe driving. He has received numerous Attendance and Outstanding Customer Service Awards. In 2007, he was commended for his willingness to report the selling of unauthorized bus passes at the Monterey Transit Plaza. In February of 2006, he received the Unsung Hero Award from the Volunteer Center of Monterey County.

Director Orozco arrived for Board Meeting at 10:10 a.m.

#### **4. PUBLIC COMMENTS**

Jim Fink, Salinas Resident, commented on the new Line 79 service and thanked staff for adding five more usable hours to do business in Monterey. He asked MST staff if they would consider adding the Santa Theresa Station to the Line 55 like the Line 79 and eliminating the San Miguel Detour Stop. Mr. Fink also suggested to staff about partnering with VTA to offer flyers for the Line 79 like MST does for the Line 55. Mr. Fink also asked staff to look at extending South County service to connect with transit service in San Luis Obispo.

William Parks, ATU 1225 President, commented on how the new Presidio of Monterey Service creating long shifts that make it impossible for staff to have a home life. He asked the MST Board to direct MST staff to change the runs by the September sign up. Mr. Parks commented that if this was accomplished, ATU would take back the Grievance they filed with MST in regards to the working conditions. Mr. Parks also mentioned that Carl Sedoryk, General Manager/CEO, had not responded to an email he sent on August 5, 2009.

#### **5. COMMITTEE REPORT**

The Board accepted and filed the MST RIDES Advisory Committee Minutes – June 15, 2009 and Facilities Committee Minutes – June 15, 2009.

#### **6-1. CONTRACT TO OCCLINK**

Board authorized General Manger/CEO to enter into a contract with Occlink to provide a specialized Employer Based Workers' Compensation Management Program for one year with two, one-year performance-based extension options with the first year at \$186,000.

Occlink will provide the development and implementation of a customized, state approved Medical Provider Network, a customized web-based management system, and vendor management protocols and support with the ultimate goal of controlling and reducing expenses associated with Workers' Compensation.

**Director Stilwell moved to award \$186,00 contract to Occlink for Workers' Compensation employer-based management program with staff coming back in a year with updated numbers. Director Ford seconded and the motion carried unanimously.**

## **6-2. CONTRACT TO RESEARCH CONSULTANT**

Board awarded contract to Moore & Associates for \$29,925.00 to conduct passenger and non-passenger surveys. Public transit agencies regularly conduct passenger and non-passenger surveys to gauge opinions of customers and to find out information about those individuals who do not currently take public transit. This data can then be used to improve services for existing passengers as well as to increase ridership by marketing MST more effectively to non-riders.

**Director Ford moved to award contract to research consultant to conduct passenger and non-passenger surveys. Director Sharp seconded and the motion carried unanimously.**

## **7. PUBLIC HEARINGS**

None.

### **8-1. AUTHORIZE A PERMIT & FEE BUDGET FOR FJL MONTEREY BAY OPERATIONS CENTER**

Board received an update on the budget status for the Frank J. Lichtanski, Monterey Bay Operations Center. Board authorized a budget in the amount of \$3,450,000 for the permitting phase of the project as well as authorized staff to pursue financing options for the Permitting, Construction and Move-In project phases.

MST staff's goal is to expedite the FJL project timeline in preparation for another round of potential Federal American Recovery and Reinvestment Act funding (commonly know as federal stimulus) slated for "shovel ready" projects by the end of the year or early 2010. As MST moves towards the Bidding & Award project phase staff will seek the most favorable financing option to minimize project delays, take advantage of the current downturn in construction prices and maximize Federal funding opportunities.

**Director Ford moved to: 1) approve a budget in the amount of \$3,450,000 for the Permitting phase of the project; and 2) approve staff to pursue financing option for the Permitting, Construction and Move-In project phases. Director Sharp seconded and the motion carried unanimously.**

### **9-1. CONTRACT AMEDEMMENT WITH SAND CITY**

Carl Sedoryk, General Manager/CEO, asked the Board to approve a contract amendment with the City of Sand City. The amendment would transfer the maintenance responsibilities for Edgewater Transit Exchange from MST to the City of Sand City. The proposed arrangement for maintenance of the shelters is consistent with other major transfer locating including Del Monte Center and Northridge Mall. In doing so the City will assume

responsibility for the regular and ongoing maintenance and cleaning of the shelters, trash receptacles, and signage at the Edgewater Transit Exchange.

**Director Downey moved to approve a contract amendment with Sand City. Director Ford seconded and the motion carried unanimously.**

### **9-2. Temporary Fare reduction promotion**

Hunter Harvath, Assistant General Manager/Finance and Administration, presented to the Board a proposal to temporarily reduce MST's base cash fares of 25 cents (15 cents for discount fares) beginning September 5, 2009 and ending on or before May 29, 2010.

In February of 2009, Congress passed and the President signed the American Recovery and Reinvestment Act, which has provided MST funding over the next two year. In an effort to pass on the value of MST's ARRA funds to its customers, staff proposed a temporary fare reduction that would apply to base fares paid by fixed-route passengers at the farebox. In addition, a corresponding 25 cents per zone temporary reduction in RIDES cash fares will go into effect. No other passes or fare media would be eligible for the discount.

**Director Mancini moved to approve the temporary fare reduction promotion. Director Downey seconded and the motion carried unanimously.**

### **9-3. GENERAL MANAGER/CEO PERFORMANCE EVALUATION**

The Board received a report on the General Manager/CEO performance evaluation process. The Board was provided a packet that included a copy of the General Manager/CEO job description, a summary of performance over the past year in pursuit of achievement of the Board strategic plan, and performance evaluation forms to rate the overall performance of the General Manager/CEO.

The completed evaluation forms will be forwarded to the Board Chair Armenta by August 31, 2009. The Board Chair will accumulate the results and share them with the full Board in closed session at the September 10, 2009 Board Meeting.

### **10-1. – 10-6. REPORTS & INFORMATION ITEMS**

The reports consisted of the General Manager/CEO Report; TAMC Highlights – June 24, 2009; Washington DC Lobbyist Report – July 6 & 31, 2009; End of FY2009 preliminary financial results report; Article from *San Francisco Chronicle* regarding WAVE Trolley; and Staff trip report.

### **11. COMMENTS BY BOARD MEMBERS**

Director Downey asked MST staff if there would be money from 1B money for the Lighthouse project in Monterey. She requested that when staff makes a presentation with figures that they are able to explain how they came to those figures. She would like to see the new figures vs. the old figures when staff comes back in a year to discuss the Occlink

contract. She also wanted to know more about the split situation that was mentioned at the beginning of the meeting by William Parks, ATU 1225 President. Director Downey asked Carl Sedoryk, General Manager/CEO, to consider letting Hunter Harvath, Assistant General Manager/Finance & Administration, to lead a Board Meeting in his absence instead of cancelling the meeting to give Mr. Harvath experience leading a meeting. She also liked MST staff coming forward the proposition to reduce cash based fares for a limited time.

## **12. ANNOUNCEMENTS**

Carl Sedoryk, General Manager/CEO, made an announcement regarding the APTA Annual Conference on October 4-7, 2009 in Orlando, FL. He reminded the Board it would be a great opportunity for those Board Member who have not attended an APTA conference should consider attending this conference.

Mr. Sedoryk also announced the CTA Conference would be the last Tuesday in October.

## **13. CLOSED SESSION**

The Board adjourned to Closed Session to meet with legal counsel regarding potential and existing litigation.

## **14. RETURN TO OPEN SESSION**

**Upon returning to open session, General Counsel Laredo reported that no reportable action was taken by the Board.**

## **15. ADJOURNMENT**

There being no further business, Chair Armenta adjourned the meeting at 12:09 p.m.

Prepared by: \_\_\_\_\_  
Kelly Halcon