

MST HIGHLIGHTS

AUGUST 13, 2007 BOARD MEETING

JULY EMPLOYEE OF THE MONTH

The MST Board adopted Resolution 2008-01 recognizing Luis Morales, Maintenance Supervisor, as MST Employee of the Month for July 2007. Luis is recognized for his behind the scenes help to manage the various work activities related to keeping the advertising signage on buses and providing support to staff. Luis is a highly conscientious supervisor, who works hard to keep the various daily activities within the bus yard and fuel islands operating smoothly and safely at night.

AUGUST EMPLOYEE OF THE MONTH

The MST Board adopted Resolution 2008-02 recognizing Belem Cruz, Coach Operator, as MST Employee of the Month for August 2007. On July 7, 2007, Belem contacted the Communication Center stating that a passenger had fallen outside her coach. Upon review of the DVR it shows that after a passenger had deboarded her coach and Belem began to pull away from the curb this passenger began running along side of her coach banging on the side panel with his hand-apparently wishing to re-board the coach. The passenger then lost his balance and fell to the ground near the rear wheels. Having seen the passenger fall through her side mirror, Belem initiated an emergency stop, opened the doors and immediately moved to aid the passenger. Belem then immediately notified the Communication Center of the incident after offering the passenger medical assistance, which he refused. If it were not for Belem's attentiveness and quick reaction in stopping her coach, this passenger could have been seriously injured.

20-YEAR SERVICE AWARDS

The MST Board recognized Charles Armbruster, Communications System Manager, and Fernando Manansala, Advanced Mechanic, for 20-years of service.

APPRECIATION FOR SERVICE ON MST BOARD OF DIRECTORS

The MST Board presented resolutions to Gary Wilmot, City of Marina representative; and Michael Cunningham, City of Carmel representative, expressing their thanks for their service on the MST Board of Directors.

INJURY PREVENTION PROGRAM

The MST Board authorized \$35,000 expenditure for an injury prevention program with Future Industrial Technologies. The total cost of the program includes training for all employees for "Back Safe and Sitting Safe" ergonomics. Additionally, up to ten (10)

MST employees can be trained to become future trainers for new employees and provide re-training annually to all Coach Operators and Mechanics.

APTA DUES

The MST Board approved the expenditure of \$25,269 for American Public Transit Association (APTA) dues for fiscal year 2007-2008.

The American Public Transportation Association (APTA) is the national advocacy group for public transit. APTA represents MST's interests on a national level through lobbying and testifying before Congress on transit-related issues, as well as through its transit research programs, publications, industry standards and overall industry image building on behalf of transit. MST staff and members of your Board attend various APTA meetings, functions and conferences throughout the year. APTA dues are based on annual operating expenses for the most recent completed year.

INSURANCE RENEWALS

The MST Board authorized staff to renew insurance with California Transit Insurance Pool (CalTIP) for property and liability coverage; National Union Fire Insurance Company of Pittsburgh for Directors & Officers and Employment Liability (D&O, EPLI); County Supervisors Association of California (CSAC) Excess Insurance Authority (EIA) for excess worker's compensation coverage and CHUBB for property liability, not including vehicles.

MONTEREY BAY BRT CONTRACT AMENDMENT

The MST Board amended the Monterey Bay BRT Study Contract by \$58,000 with Wilbur Smith & Associates to include additional work tasks to be funded by the University of California – Santa Cruz.

BUS WASHER REPAIR

The MST Board awarded a \$37,047 contract to Salinas Steel Builders and \$8,520 contract to Cypress Painting & Decorating for the repair of two bus washers; and authorized \$7,000 for Brent Electric for associated electrical repairs.

PASSENGER & NON-PASSENGER SURVEYS

The MST Board awarded a contract to Moore & Associates for \$27,348 to conduct passenger and non-passenger surveys.

Public transit agencies regularly conduct passenger and non-passenger surveys to gauge opinions of customers and to find out information about those individuals who do not currently take public transit. This data can then be used to improve services for existing passengers as well as to increase ridership by marketing MST more effectively

to non-riders. These surveys should be conducted approximately every two years to ensure data is current and remains valid as economic, social and population conditions change.

PROPERTY DEVELOPMENT POLICY

The MST Board adopted a Property Development Policy. The policy would guide staff in its efforts to implement the land utilization plan, and would support the adopted strategic priorities to improve service design and infrastructure and develop stable, long term revenue sources.

JOINT POWERS AGREEMENT

The MST Board: 1) adopted proposed amendment to Monterey-Salinas Transit Joint Powers Agreement changing the formula for allocation of County of Monterey Local Transportation Funds to MST; and 2) directed staff to seek approval of amendment to JPA from member jurisdiction governing Boards and Councils.

In December 2006, the Board authorized the Chair to form an ad-hoc committee to meet with a sub-committee of County of Monterey Board of Supervisors to discuss local funding issues and possible amendment of the MST Joint Powers agreement related to the distribution of Local Transportation Funds (LTF) to Monterey-Salinas Transit and to suggest modifications to County of Monterey allocations of LTF, if necessary.

Since the mid-1990's, the federal Department of Transportation, Federal Transit Administration, as well as California Department of Transportation have all adopted a definition for the population that is served by either fixed-route or complimentary ADA paratransit services as being that within a $\frac{3}{4}$ mile corridor of transit routes. The sub-committee determined if it would be appropriate to modify the JPA to define the unincorporated population served by transit to include the population within three-quarter miles from Agency transit routes. It is estimated that the population between $\frac{1}{2}$ mile and $\frac{3}{4}$ miles from existing routes would generate an additional \$270,000 per year from County LTF funds.