

BOARD OF DIRECTORS
REGULAR MEETING
MONTEREY-SALINAS TRANSIT
July 11, 2005

1. CALL TO ORDER

Chairman Armenta called the meeting to order at 10:00 a.m. in the Monterey-Salinas Transit Conference Room.

Present:	Michael Cunningham	City of Carmel-By-The-Sea
	Kristin Clark	City of Del Rey Oaks
	Gary Wilmot	City of Marina
	Libby Downey (10:05)	City of Monterey
	Ron Schenk	City of Pacific Grove
	Tom Mancini	City of Seaside
	Fernando Armenta	County of Monterey
Absent:	Sergio Sanchez	City of Salinas
	Maria Orozco	City of Gonzales (Ex-Officio)
Staff:	Carl Sedoryk	Acting General Manager/CEO
	Sonia Bannister	Office Administrator
	Michael Hernandez	Director of Maintenance & Operations
	Lyn Owens	Director of Human Resources
	Hunter Harvath	Director of Customer Services
	Dave Sobotka	Controller
	Tonja Posey	Human Resource Supervisor
	Dan First	Purchasing/Inventory Control Officer
	Dave Pratt	Facilities Manager
	Robert Weber	Transit Services Manager
	Mark Eccles	IT Manager
Others:	Dave Laredo	Legal Counsel
	Max Hamilton	ITS Technician
	Janice Hamilton	
	Margaret Osborne	Seaside resident
	Greg Bush	MV Transportation
	Steven Thayer	Monterey Transition School
	Bill Vaughn	

Apology is made for any misspelling of a name.

2-1. – 2-9. CONSENT AGENDA

The consent agenda items consisted of the following:

- 2-1. Adopt Resolution 2006-A1 recognizing the contribution of Frank J. Lichtanski to the public transit industry.
- 2-2. Adopt Resolution 2006-02 recognizing Max Hamilton as Employee of the Month for July 2005.
- 2-3. Disposal of property left aboard buses.
- 2-4. Minutes of the special meeting of June 3, 2005.
- 2-5. Minutes of the regular meeting of June 13, 2005.
- 2-6. Financial Report – June 2005.
- 2-7. Claim rejection.
- 2-8. Disadvantaged Business Enterprise (DBE) annual goal.
- 2-9. Disposal of five RIDES vehicles.

Director Schenk moved to approve the consent agenda. Director Mancini seconded and the motion carried unanimously.

Director Downey arrived at 10:05 a.m.

3. SPECIAL PRESENTATIONS

The MST Board adopted Resolution 2006-A1 recognizing the contribution of Frank J. Lichtanski to the public transit industry. In addition, the County of Monterey and the City of Del Rey Oaks also presented Mr. Lichtanski's family with a Resolution from the respective jurisdictions. Director Wilmot commented that the City of Marina City Council adjourned in Mr. Lichtanski's memory at their June meeting. Directors Downey, Schenk, Mancini, and Cunningham offered their thoughts and memories of Mr. Lichtanski.

Mark Eccles, Information Technology Manager, introduced Max Hamilton, Intelligent Transportation Systems Technician, as MST Employee of the Month for July 2005 for his help during the upgrade of the TransitMaster Communications System and consistently demonstrates a commitment to teamwork at MST.

4. PUBLIC COMMENTS

Margaret Osborne, Seaside resident, asked if the coach operators are the ones who determine the layover time on the transfers. There needs to be consistency with regards to issuing the transfers. She boarded a bus at noon and the transfer that was issued to her was good until 5:30 p.m. Her concept of a transfer is to continue your journey.

5. COMMITTEE MINUTES

None.

6-1. ANNUAL AUDIT

Mr. Sobotka, Controller, said federal and state laws require financial audit services be performed each year by a certified public accountant.

The audit covers the general-purpose financial statements for the year, compliance with laws and regulations related to federal financial assistance, and a Schedule of Federal Financial Assistance. In addition, the auditor provides information and support in the preparation of the California State Controller's Report and the Federal Transportation Administration's National Transit Data Base Report.

Director Downey moved to award a three-year contract to Vavrinek, Trine, Day & Co., LLP (VTD) for annual financial audit services in the amount of \$110,500 for the fiscal years ending June 30, 2005 through 2007. The contract may be renewed for two additional years for an amount not to exceed \$39,000 each additional year. Director Wilmot seconded and the motion carried unanimously.

6-2. FUELS DISPENSER FOR CNG STATION

Mr. Pratt, Facilities Manager, said MST shall assume responsibility for operating and maintaining the Clean Air Refueling Station (CARS) no later than August 1, 2005. To prepare for the transition, it was determined that certain compressing and dispensing equipment require upgrade, including a fuel dispenser.

Grants from the MBUAPCD will be used to do design/engineering work and complete equipment upgrades. Once delivered, the new dispenser will be installed to replace the existing dispenser as part of the project to construct the upgrades.

Director Schenk moved to award a \$46,783 contract to Allsup Corporation for the purchase and installation of a replacement CNG fuel dispenser for the Clean Air Refueling Station (CARS). This recommendation is made subject to the Board's approval of the contract between City of Monterey and MST for operation of CARS. Director Clark seconded and the motion carried unanimously.

7. PUBLIC HEARING

A public hearing was held to receive comments on the Fall 2005 Service Change on lines 3 Skyline DART, 8 Seaside-Del Rey Oaks DART, 43 Memorial Hospital, and 44 Westridge as well as new lines 48 East Salinas-Airport Business Park and 54 Monterey-Airport Business Park. Changes include the following:

- **Line 3 Skyline DART and Line 8 Seaside Del Rey Oaks DART** -- Combine zones for greater mobility during all service hours and expand zone to include Garden Road and Monterey Peninsula Airport.
- **Line 43 Memorial Hospital** -- Discontinue service on Abbott Street and to Blanco Circle; add more service to S. Main Street.
- **Line 44 Westridge** -- Extend route to Northridge Mall via North Davis and Boronda Roads for greater connectivity.
- **Line 48 East Salinas-Airport Business Center** -- New line connecting East Salinas with the Salinas Airport Business Center.
- **Line 54 Monterey-Airport Business Center** -- New line connecting Monterey with the Salinas Airport Business Center.

Mr. Sedoryk, Acting General Manager/CEO said a majority of complaints received are related to DART service and the inability of customers to get DART service in a timely manner.

Steven Thayer, Monterey Transition School, which is a school serving developmentally disabled adults who are learning independent living skills, such as using public transportation.

They rely heavily on the DART 3 to provide transportation between the Monterey Transit Plaza and their school located at the corner of Franklin & High Streets. During the regular school year, they use the 9:20 a.m. pickup at the school to the Transit Plaza and a return trip at 1:45 p.m. They also frequently use the hourly time-points at the transit plaza at :45 after the hour. These hourly time-points have enabled them to accommodate emergent changes in student schedules without having to call the DART dispatcher.

If the DART 3 and DART 8 lines are combined, they request that the buses be made available to serve the needs described above. This is important not only for the students and staff at the Monterey Transition School, but for a number of elderly riders who live in the "Old Town" and downtown Monterey neighborhoods.

Bill Vaughn asked if the new line 54-Monterey-Airport Business Center would make stops along Highway 68. Mr. Harvath replied that he doesn't foresee any timing problems by having this line make a few stops.

8-1. FALL SERVICE CHANGE

Director Schenk moved to adopt the recommended service changes for Fall 2005 on lines 3 Skyline DART, 8 Seaside-Del Rey Oaks DART, 43 Memorial Hospital, and 44 Westridge as well as new lines 48 East Salinas-Airport Business Park and 54 Monterey-Airport Business Park. Director Mancini seconded and the motion carried unanimously.

8-2. CONTRACT WITH CITY OF MONTEREY FOR CLEAN AIR REFUELING STATION

Mr. Hernandez, Director of Maintenance & Transportation said staff has been working with the City of Monterey to work out an agreement for the Clean Air Refueling Station. The issue at hand is indemnification language.

Mr. Laredo said MST's position in contracts is to indemnify MST and hold MST harmless. The City of Monterey is seeking to hold the City harmless and to have MST indemnify the City. MST is proposing to take over the CARS station, but not forever. MST did not design or construct the facility. It is hard for MST to provide indemnification for hidden hazards.

The intermediate ground with other agencies is to have each governmental unit be responsible for their own act of negligence without any indemnification back and forth. Meetings between the two legal counsels will be held.

This item was deferred to the August 8, 2005 Board meeting.

9. NEW BUSINESS

None.

10-1. – 10-6. REPORTS & INFORMATION ITEMS

The reports consisted of the Acting General Manager/CEO Report; Central Coast Reporter – June 2005; TAMC Highlights – June 22, 2005; Washington D. C. Lobbyist Report – June 30, 2005; Sacramento Lobbyist Report – June 30, 2005; and Boarding/deboarding the elderly and disabled.

Mr. Sedoryk commented that DVD's from Mr. Lichtanski's memorial service are available.

In response to the terrorist threat in London, MST has been placed in Orange alert. MST has enhanced its driver awareness of passengers and any unleft bags. Suspicious activity has also been challenged.

11. COMMENTS BY BOARD MEMBERS

None.

12. ANNOUNCEMENTS

APTA Annual Conference, September 25-28, Dallas, TX.

13. CLOSED SESSION

The Board convened to closed session to discuss the performance of the Acting General Manager/CEO.

Upon returning to open session, Legal Counsel Laredo reported no action was taken.

14. NEXT MEETING DATE

August 8, 2005 at 10:00 a.m. in the MST Conference Room.

15. ADJOURNMENT

There being no further business, Chairman Armenta adjourned the meeting at 12:10 p.m.

PREPARED BY: _____
Sonia AR Bannister